

# Bank Account

## For long term stayers

If you are planning to stay in Japan for several months or longer, it would be great convenience for you to open a bank account in a Local Bank or Japan Post Bank . Many services, including money transfer, foreign currency exchange and access to banking machines, will be provided with the bank.

Please note that salary and travel expenses from KEK are paid through transfer to your bank account.

Banking hours are from Monday to Friday, 9:00 am. - 3:00 pm.

Cash withdrawal is available through banking machines (ATM), 9:00 am - 6:00 pm (Weekday) , 9:00 am – 5:00 pm (Sat. Sun. Holidays) in KEK..

## ■ Bank Account (銀行/Ginko)

You must prepare these documents/items for opening a bank account:

1) Residence Card 在留カード

2) Seal 印鑑 “Inkan”

※The person who doesn't have the seal can establish the account even by the signature. However, it is possible to withdraw at the counter only at the branch where the account has been established.

It is not possible to withdraw at the other branch counter.

## Seal “Ginko-in” 銀行印

Nowadays they recommend using a different seal from your real registered one just for your bank accounts. Thus, most people will have another custom seal made just for this security. It's the one most Japanese use second most often after their personal unregistered seal. It will be medium sized (about the size of your index finger: 13.5mm to 18mm). There are size and shape restrictions in that the impressed image must fit within the dotted red circle on bank forms.

You can get Inkan from internet or shops.

\*Internet shop: web site of Hanko-ya <http://tsukuba.hanko21shop.com/>

\*Shops: Homac (1-8-8 Chikuho), Insho-do(3-13-13 Amakubo), Otani(inside of iiasu tsukuba) , etc.

# Joyo Bank Account Opening application form

When you open a bank account at Joyo Bank . You have to fill in four kinds of forms.

- I .Application form. 総合口座普通預金申込 “So-go-koza ・Futu-yokin Moshi- komi-sho “
- II .Representation and Covenants regarding Criminal or Antisocial organizations  
反社会的勢力ではないことの表明・確約に関する同意書
- III .Memorandum ( It is necessary for establishing the account by not the seal but the signature. )  
念書(印鑑ではなくサインで口座を開設する時に必要)
- IV . Password written notice 暗証届出書

## I Application form. “So-go-koza ・Futu-yokin Moshi- komi-sho “ 総合口座普通預金申込

- ① Date
- ② Put a circle in the square box at right side 「普通」
- ③ Write the address in “katakana”.
- ④ Your address in block letters
- ⑤ Write the name in “katakana”.
- ⑥ Your name in block letters
- ⑦ Sex 男 : Male  
女 : Female
- ⑧ Date of birth
- ⑨ Issue of card ;  
 希望します  
It is necessary.  
 希望しません  
not necessary.  
※ recommend the card to make.
- ⑩ Fill in the amount of money as deposit.
- ⑪ Put the circle on "1".
- ⑫ Home phone number  
「携帯」; Mobile phone number
- ⑬ Write “高エネルギー加速器研究機構”  
Your office telephone number
- ⑭ Purpose of account use ;  
Put a circle on "1".

< The fourth form >

Your signature or the seal print

## II Representation and Covenants regarding Criminal or Antisocial organizations 反社会的勢力ではないことの表明・確約に関する同意書

This form is an English translation of the fifth piece of the account application form (①).

To: The Joyo Bank, Ltd., (the "Bank")

**Representations and Covenants Regarding Criminal or Antisocial Organizations**

I, the undersigned, (the account holder nominee), do hereby agree that in the event it is determined that any of the items listed in (1) below become applicable with respect to me, that I have committed any act falling under any of the items listed in (2) below, or that the representations and commitments made herein and otherwise with respect to the items listed in (1) below are false or materially misleading, I hereby waive any and all objections to the termination by the Bank of any and/or all transactions with respect to such account or to the closing of such account pursuant to notice from the Bank. Furthermore, in the event damages are incurred by the Bank in such connection, I hereby agree to assume full liability for the same in favor of the Bank.

(1) I hereby represent that none of the following items is applicable with respect to me or is related to my transactions with the Bank, and further hereby covenant that none of the following items shall become applicable in either case during the period in which I maintain such transactions with the Bank:

- I am a member of a criminal or antisocial organization;
- I am the equivalent of a member of a criminal or antisocial organization;
- I have connections with a criminal or antisocial organization, or members of the same;
- I work for or conduct transactions with a company or other legal entity that I know or should reasonably know to be a criminal or antisocial organization, or a company or other legal entity that has strong ties to a criminal or antisocial organization;
- I am a member or the equivalent of a member of, have connections with or work for or conduct transactions with, a "Sokajyu," "Hyowhou Goro" relating to a social movement, etc., or a "Special Intelligence Bouyokuo Shudan," as such terms are commonly understood in Japan; or
- I am the equivalent of or persons substantially similar to any of the foregoing.

(2) I, (or the legal entity that is the account holder), hereby represent that none of the following items is applicable with respect to my own acts or acts undertaken by third parties at my direction, and further hereby covenant that I will undertake none of the following during the period in which I maintain such transactions with the Bank:

- Acts of coercion, intimidation or the like;
- Acts in which I legitimately require a third party to act beyond the scope of such third party's legal obligations;
- Threatening acts or acts relying on violence or the threat of violence in connection with business transactions;
- Acts that negatively impact, or threaten to negatively impact the reputation of the Bank by means of the spreading of spurious rumors, the use of false or misleading statistics or the use of violence or the threat of violence; or
- Any such acts that are the equivalent of, substantially similar to or related to any of the foregoing.

I, the undersigned, hereby make the foregoing representations and covenants in favor of the Bank.

[Date]

Please sign here  
Account Holder Nominee

Your signature

MEMORANDUM

To: The Joyo Bank, Ltd.

Address:

Full Name in Print:

Signature:

With regard to my ordinary deposit transactions with your Bank (including transactions using the Joyo Ace Card), I do hereby agree to abide by the following special terms and conditions in addition to the Terms and Conditions of Ordinary Deposit and the Rules of Use of Joyo Ace Card:

- I agree not to seek a withdrawal of funds on deposit in my account at any of your Bank's offices other than the office where my account is held, except when I make such withdrawal using the Joyo Ace Card.
- In my ordinary deposit transactions with your Bank, I shall use my signature in lieu of my name and seal impression.
- In the event your Bank effects a transaction, considering that the signature appearing on the application for withdrawal, notices or any other documents is genuine, after having checked the same with reasonable care with my signature on file with your Bank, I agree to bear any and all damages that may result from these documents later proving to have been forged or altered or otherwise misused.

## III Memorandum

( It is necessary for opening the account not by the seal but by the signature. )  
念書(印鑑ではなくサインで口座を開設する時に必要)

Please fill in the address.

Please write your full name in block letter.

Your signature.

## IV Password written notice 暗証届出書

- ① Date
- ② Postal code
- ③ Telephone Number
- ④ Your Address in block letters.
- ⑤ Password of card
- ※Date of birth and the telephone number must be avoided for the password.
- ⑥ Your Name in block letters.
- ⑦ Write your name in "katakana".
- ⑧ Your signature or the seal print.
- ⑨ Date of birth

お申込日 ① 暗証届出書(エースカード・貯蓄カード) 支店 口座番号

おとこ ② ③ ④ ⑤ ⑥ ⑦ ⑧

おなまえ ⑨

お申し込みの注意事項

● 本枠の中のみお書きください。

● 暗証番号は「0000」以外の4桁の数字をお書きください。(生年月日・電話番号・同一数字4桁の使用は、安全のため避けて、他人にわかりにくい番号をご使用下さい。)

お申し込みの欄

お受取方法 1, 郵送

センター使用欄 営業店使用欄

常陽銀行 コード 42908 1/1 (10.04-17)