Bank Account

For long term stayers

If you are planning to stay in Japan for several months or longer, it would be great convenience for you to open a bank account in a Local Bank or Japan Post Bank. Many services, including money transfer, foreign currency exchange and access to banking machines, will be provided with the bank.

Please note that salary and travel expenses from KEK are paid through transfer to your bank account.

Banking hours are from Monday to Friday, 9:00 am. - 3:00 pm. Cash withdrawal is available through banking machines (ATM), 9:00 am - 6:00 pm (Weekday), 9:00 am - 5:00 pm (Sat. Sun. Holidays) in KEK..

■ Bank Account (銀行/Ginko)

You must prepare these documents/items for opening a bank account:

- 1) Residence Card 在留カード
- 2) Seal 印鑑 "Inkan"
 - *The person who doesn't have the seal can establish the account even by the signature. However, it is possible to withdraw at the counter only at the branch where the account has been established.

It is not possible to withdraw at the other branch counter.

Seal "Ginko-in" 銀行印

Nowadays they recommend using a different seal from your real registered one just for your bank accounts. Thus, most people will have another custom seal made just for this security. It's the one most Japanese use second most often after their personal unregistered seal. It will be medium sized (about the size of your index finger: 13.5mm to 18mm). There are size and shape restrictions in that the impressed image must fit within the dotted red circle on bank forms.

You can get Inkan from internet or shops.

*Internet shop: web site of Hanko-ya http://tsukuba.hanko21shop.com/ *Shops: Homac (1-8-8 Chikuho), Insho-do(3-13-13 Amakubo), Otani(inside of iiasu tsukuba), etc.

Joyo Bank Account Opening application form

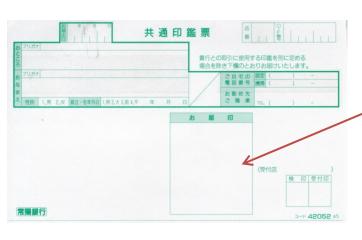
When you open a bank account at Joyo Bank . You have to fill in four kinds of forms.

- I .Application form. 総合口座普通預金申込 "So-go-koza •Futu-yokin Moshi- komi-sho"
- II.Representation and Covenants regarding Criminal or Antisocial organizations 反社会的勢力ではないことの表明・確約に関する同意書
- Ⅲ.Memorandum (It is necessary for establishing the account by not the seal but the signature.) 念書(印鑑ではなくサインで口座を開設する時に必要)
- IV. Password written notice 暗証届出書

I Application form. "So-go-koza • Futu-yokin Moshi- komi-sho " 総合口座普通預金申込

- 1 Date
- ② Put a circle in the square box at right side「普通」
- 3 Write the address in "katakana".
- 4 Your address in block letters
- 5 Write the name in "katakana".
- 6 Your name in block letters
- ⑦ Sex 男:Male 女:Female
- 8 Date of birth
- (9) Issue of card;
 - 口希望します
 - It is necessary. 口希望しません
 - not necessary.
 - * recommend the card to make.
- 10 Fill in the amount of money as deposit.
- 11 Put the circle on "1".
- ① Home phone number 「携帯」; Mobile phone number
- Write "高エネルギー加速器研究機構" Your office telephone number
- Purpose of account use;
 Put a circle on "1".





< The fourth form >

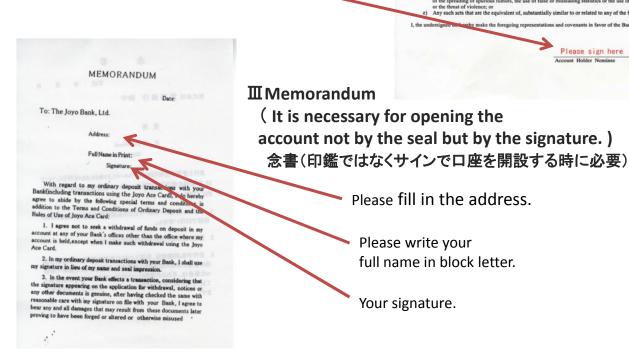
Your signature or the seal print

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II Representation and Covenants regarding Criminal or Antisocial organizations 反社会的勢力ではないことの表明・確約に関する同意書

This form is an English translation of the fifth piece of the account application form (1).

Your signature



IV Password written notice 暗証届出書

- 1 Date
- 2 Postal code
- 3 Telephone Number
- 4 Your Address in block letters.
- 5 Password of card
- *Date of birth and the telephone number must be avoided for the password.
- 6 Your Name in block letters.
- Write your name in "katakana".
- 8 Your signature or the seal print.
- 9 Date of birth

