

# How to apply for wireless LAN

2012.8

- Log in your portal site. ID is your registered mail address.

http://www.kek.jp/intra-/index.html 高エネルギー加速器研究機構

KEK 共同利用者支援システム User Information

User ID  Password  Login \*If you don't have user ID, you need to registration. Registration

> Home > Announcements

# General Announcements

Notice of the Summer Closing at KEK (2011/08/05)  
Regarding annual renewal of Wireless LAN (MA cluster) in Tsukuba campus (2011/08/03)  
Notice on the shut off of the User Support System (2011/07/28)  
Conditions of J-PARC visit after the earthquake has been eliminated partially (2011/07/11)  
Changes in routes of the Tsukuba Bus due to streamlining of the bus services (2011/04/27)  
Limited access to J-PARC (2011/04/18)

# Contact Us

KEK Users Office  
1-1 Oho, Tsukuba, Ibaraki 305-0801 Japan  
Email users.office@post.kek.jp

# Supported Browsers

(Windows) Internet Explorer 6.0 or later, Mozilla Firefox 2.0 or later  
Attention: KEK is still checking the operations of Internet Explorer 8.0  
(Mac OS X) Mozilla Firefox 2.0 or later, Apple Safari 3.0 or later  
Resolution: 1024\*768pix or later

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- Click “Administrative Procedures for Visiting KEK/J-PARK” in the menu of the left-hand side of the screen.
- Click “Administration relating to your visit”.
- Click “Next”

Welcome TAROU MITSUBISHI Log Off Please change the password within 575433:21:35.

> Home > Administrative Procedures for Visiting KEK/J-PARC > 1. Administration relating to your visit

# Administration relating to your visit

You are currently registered with the following activities at KEK for administrative year 2011 .  
Please select the [Next] button to process administrative tasks relating to the relevant activity.  
Please note that our administrative year starts from April 1.

1. Others, Others

Project No. : other Spokesperson :  
Project Title : other

Next

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<< Home  
- Administrative Procedures for Visiting KEK/J-PARC  
1. Administration relating to your visit  
2. Identify the purpose of your visit to KEK/J-PARC  
+ Accommodation Booking and/or Travel Expenses  
+ Accommodation Booking and Travel Expenses Application Status  
\* View Dormitory Room Availability  
\* Modify User Registration Details  
\* Change Password  
\* Site Map  
Contact

- Click “Submit” button for Application for Wireless LAN access (Tsukuba Campus) “  
 ( When you apply after the second time, click “resubmit” button. )

Welcome TAROU MITSUBISHI [LogOff](#) Please change the password within 575433:21:35. 201

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**- Administrative Procedures for Visiting KEK/J-PARC**

1. Administration relating to your visit
2. Identify the purpose of your visit to KEK/J-PARC

**+ Accommodation Booking and/or Travel Expenses**

**+ Accommodation Booking and Travel Expenses Application Status**

**\* View Dormitory Room Availability**

**\* Modify User Registration Details**

**\* Change Password**

**\* Site Map**

**Contact**

KEK Users Office  
 Tel:029-879-6135,6136  
 Fax:029-879-6137  
 E-mail: [users.office@post.kek.jp](mailto:users.office@post.kek.jp)

J-PARC Center Users Office  
 Tel: 029-284-3398  
 Fax: 029-284-3286  
 E-mail: [j-uo@ml.j-parc.jp](mailto:j-uo@ml.j-parc.jp)

**#Administrative tasks**

[You are registered as a “Participant” in the activity detailed below.]

**1.Project** Others, Others  
**Project No.** other  
**Project Title** other

**2.Project Spokesperson**

**3.Beam Allocation**

**4.Notes**

**[Online Application Forms]**

Form Title	Beam line Beam time	Required	Completed	
Consent and User Registration Form	-	Yes	Yes	<a href="#">Print/Save</a>
Notification of Dispatch	-	No	No	<a href="#">Submit</a>
Application for Wireless LAN access (Tsukuba Campus)	-	No	No	<a href="#">Submit</a>
Request for bank account number registration & change (Japan only)	-	No	No	<a href="#">Submit</a>
Statement of Acceptance (Radiation Safety)	-	No	No	<a href="#">Generate</a>
Registration for gathering	-	No	No	<a href="#">Submit</a>
Application form to visit J-PARC	-	No	No	<a href="#">Submit</a>

- Fill in a form and click “Submit”.

#### #Application for Wireless LAN access (Tsukuba Campus)

You can apply one Mac address with one application.  
 You need to apply again from the [Administrative tasks] when you apply another Mac address.  
 Please write a notice of [revise] in the comment column when you revise the registered Mac address.

Application Year:2012

Date(*)	2012 / 08 / 23	
Name ( family, first, middle )		
Contact in KEK	attention	In case, your PC is infected by a virus, we'll contact your contact person after shutting off your PC from KEK network. Please fill in your contact person.
	Phone number to reach you inside KEK(*)	<input type="text"/>
	Name of your contact person in KEK(*)	<input type="text"/> Before applying for the wireless LAN service, you must have a permission for using it from your contact person.
	Extension number of your contact person	<input type="text"/>
Your Operating System(*)	<input type="text"/> WindowsXP,7 / Mac OS X v10.7 / IOS 5.1 etc...	
Adapter number(*) ( MAC Address )	<input type="text"/> Input as abcd.(dot)1234.(dot)abcd in small letters ex)abcd.1234.abcd	
e-mail(*)	usersys99@ml.post.kek.jp	
Notes of the period of use	It is valid until 2013/03/31. ( 2012 fiscal year ) Every new Fiscal Year, it is necessary to apply MAC address for use of the LAN.	
Comments	<input type="text"/> You can apply one Mac address with one application. You need to apply again from the [Administrative tasks] when you apply another Mac address.	

Please click the [Submit] button to enter the above details.

Please apply one Mac address with one application.

#### #Application for Wireless LAN access (Tsukuba Campus)

This application is succeeded.  
 Please wait a registration mail from the system for the wireless connection key.

✂After the submission, Users office will register your Mac address.  
 You'll see the keys on the [Administrative tasks] page after the registration.  
 Please input them and check your internet connection.